

Said Evening Prayer (BCP) & Benediction of the Blessed Sacrament

6.30pm S. Anne's Church, Glenholt, officiated by Fr Simon Rundell

Coffee and Refreshments

Agenda for the Annual Vestry & Parochial Church Meetings for Bickleigh and Shaugh Prior to be held on Tuesday May 24th 2022 at 7.30 pm, S. Anne's Church, Glenholt and on Zoom. (as a result of COVID-19 social distancing measures)

Access to the Zoom meeting requires prior registration.

ANNUAL VESTRY MEETING

- To elect our Church Wardens for each parish (2 new for S. Mary the Virgin, Bickleigh)

ANNUAL PAROCHIAL CHURCH MEETING

- Apologies
- Minutes of the previous APCM
- Matters arising

Each of the following will be undertaken for each Parish, which have been previously circulated and not read out. Questions may be asked on each report

Reports

- Electoral roll
- PCC
- Financial
- ~~Deanery Synod (No meetings held in past year)~~
- Other

Elections

- PCC members (2 other members)

AOB (to be notified to the Vicar in advance)

Closing Prayers

Note: Officers are elected at the first PCC meeting following this APCM.

MINUTES of the ANNUAL VESTRY MEETING and PAROCHIAL CHURCH MEETINGS for Bickleigh and Shaugh Prior, held on Monday May 17th 2021 at 7.30 pm by Zoom

Chairman: Fr. Simon Rundell
Present: 22 parishioners (list in file)

PCC Secretary: Mrs Janet Liddicoat

Fr. Simon opened the proceedings with a prayer.

Annual Vestry Meeting for the Election of Churchwardens for the Parish of Shaugh Prior

Paul Vann was willing to stand again and, being proposed by Diane LeGrys and seconded by Dot Emony, was duly elected nem. con. A vacancy still exists for a second Churchwarden.

Fr. Simon paid great tribute to Paul for all his work over the past year.

Annual Vestry Meeting for the Election of Churchwardens for the Parish of Bickleigh

Andy Collins and Ruth Smales were both willing to stand for re-election though, as we all know, Andy is unable to be physically present with us at present; despite this, he still provides a valuable service with Safeguarding. Andy was proposed by Janet Liddicoat and seconded by Keith Fordham

Ruth was proposed by Frank Hartkopf and seconded by Sue Cannon

Both were re-elected nem. con. Fr. Simon preferred his grateful thanks to Ruth for her enthusiasm and commitment (and for keeping him sane over the past year!) and thanked both the Churchwardens for their hard work. He reminded us all, though, that it is not just **their** job, but the responsibility of **all** of us to work together for the good of the church.

Annual Parochial Church Meeting held on May 17th 2021

- **Apologies**
Andy Collins, Lou Rundell, Audrey Barry, Pam May, Pat Whelpton, Gordon Kellaway, Dot Emony, Sue Pike
- **Minutes of the previous APCM** accepted as a true record
- **Matters arising** None
- **Reports** (see filed with these Minutes)
- Electoral Roll: Fr. Simon now has this information collated centrally, by Church and by Parish (see numbers in his Report). He informed the meeting that our only loss this year has sadly been Marie German whose funeral will take place at S. Mary's on Friday at 1.30 pm; anyone who wishes is welcome to attend, now that Covid restrictions have been eased in that respect.
- PCC: Fr. Simon reminded the meeting that, although the term of office once elected to the PCC is normally 3 years, it had been decided (by the PCC) several years ago that a continuous term of office would be acceptable. He thanked the members of the PCC for their service over the past year (including one or two whose names had inadvertently been missed off the list). Frank Hartkopf and Fr. Michael Ellis are ex officio members of the PCC by virtue of their ministry in both our parishes. Fr. Simon expressed his grateful thanks to them both for their partnership in ministry.
- Financial: Fr. Simon thanked both the Treasurers for their sterling work in collating the accounts for the year – we are all very grateful to them. We wish our finances were better; but under the circumstances we have been fortunate to maintain a secure balance. Fr. Simon thanked Karen

Woods for her help and mission in the setting up of the Glenholt Community Larder, and thanked her and her volunteers for their work in this very successful venture (see figures in her Report). Karen expressed her thanks to the church for allowing her to use the facilities that S. Anne's has to offer. Fr. Simon said that it was good to be able to work in partnership.

- Deanery Synod: no meetings had been attended. (It was not clear that there been any?)
- Other: as per filed; no further comments were offered.

Elections

- **Deanery Synod:** Karen Griffiths wished to stand down. After Fr. Simon explained the rôle of the representatives, Charles Hattersley (proposed by Paul Vann and seconded by Diane LeGrys) agreed to stand to represent the Parish of Shaugh Prior, and Rob Clark (proposed by Janet Liddicoat and seconded by Ruth Smales) to represent the Parish of Bickleigh.
- **PCC Members:**
The following were elected:
Dawn Edwards: proposed by Janet Liddicoat, seconded by Jo Carpenter
Rebecca Hattersley: proposed by Paul Vann, seconded by Diane LeGrys
Charles Hattersley: proposed by Diane LeGrys, seconded by Paul Vann

All were elected nem. con.

The Secretary was thanked for her work with the Minutes et al.

PCC Officers

The Secretary reminded Fr. Simon that the "rule" now is that the PCC Officers be elected at the first PCC meeting after the APCM (ie on Monday June 7th)

AOB: none

Before closing the meeting, Fr. Simon paid tribute to everyone for their contributions to the life of our churches over the past difficult year and for their support for services both live (when allowed) and online, allowing us all to continue to grow in faith. He thanked all those who had helped in the various different aspects of ministry: work in the school, in our churches, with mission, with the ministry of reaching out – all make a difference.

The Secretary proposed a vote of thanks, which was seconded by Paul Vann and approved by all present, to Fr. Simon for all he has done, and continues to do, to keep things going in these difficult and challenging times.

Closing Prayers

The meeting ended at 8.25 pm.

Vicar's Report of the Year

Fr. Simon Rundell SCP, Priest-in-Charge

Background

The PCCs of the parishes of Bickleigh and Shaugh Prior which comprise the **Roborough Team Ministry** have the responsibility of co-operating with the Priest-in Charge, the Revd Simon Rundell in promoting in the ecclesiastical parish the whole mission of the Church: pastoral, evangelistic, social and ecumenical. It also has the responsibility for the maintenance of the Grade I listed Church buildings of S. Mary the Virgin, Bickleigh, S. Edward, King & Martyr, Shaugh Prior, including their respective Churchyards and the unlisted Church of S. Anne in Glenholt. The Parish also has a duty of care to the community which *usually* meets in the Church of England VA School, *Bickleigh Down Primary School* as the Church of S. Cecilia.

PCC Membership

Members of the PCC are either ex-officio or elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. Terms of Office have been rescinded by vote of the PCC.

Ex-Officio of all Councils

The Revd Simon Rundell

Frank Hartkopf

Revd Dr Michael Ellis

Team Rector

Reader

Permission to Officiate

BICKLEIGH PCC

Officers

Mrs Ruth Smales

Mr Andrew Collins

Mr Mark Lindo

Mr Rob Clark

Churchwarden (resigning May 22)

Churchwarden (resigning May 22)

Treasurer

Deanery Synod

PCC

Mrs Janet Liddicoat **Secretary of Joint PCC**

Mrs Samantha Lindo

Mrs Karen Griffiths

Mrs Dawn Edwards

Mrs Grace Hooper

Mrs Sue Pike

Mrs Maureen McLean

Mrs Jo Carpenter

Mrs Ruth Smales

Mr Rob Clark

Mrs Sue Cannon

SHAUGH PRIOR PCC

Officers

Mr Paul Vann

Mrs Diane Le Gry

Mr Charles Hattersley

Churchwarden

Treasurer

Deanery Synod

PCC

Mrs Dot Emony

Mrs Rebecca Hattersley

Mrs Jo Vincent

Mr Gordon Kellaway

Mr Charles Hattersley

JOINT PCC

The Two PCCs continue to meet in a single meeting. Matters of common interest are discussed jointly. Matters of finance or fabric are voted on by the separate PCCs according to need. This has proved effective in improving the connection between both legal parishes.

Both Parochial Church Councils (PCCs) continue to be charities excepted from registration with the Charity Commission. As their individual incomes (receipts) do not exceed £100,000. Each PCC has produced its own Financial Statement.

For the purposes of charity law the Council of PCC members is also the Board of Trustees of the charity.

Review of the Year

This is the tenth full year of Fr. Simon's incumbency in the Roborough Team Ministry. Recovery from the COVID-19 Pandemic has resulted in a huge downturn in physical attendance with only some of those no longer attending accessing services remotely.

Electoral Roll

This information is now collated by Fr Simon on a database in accordance with GDPR guidelines. From May 2022 this will be managed by Mrs Janet Liddicoat with the technical assistance of Fr Simon. This data is a subset of data collected by permission of individuals which record pastoral encounters, visits, contact information and other details necessary to ensure that the people of our Parishes are effectively cared for.

By Church			
	Electoral Roll	Non-Participant	Non-Resident
S. Anne	17	2	1
S. Cecilia	6	2	0
S. Mary	25	6	9
S. Edward	14	2	4
By Parish			
	Electoral Roll	Non-Participant	Non-Resident
Bickleigh	48	10	10
Shaugh Prior	14	2	4

This ER notes the number of people who remain on the electoral roll and yet are not regular attendees of Church. This is an explanation as to why numbers on the ER are not reflected in the Average Sunday Attendance (ASA) Data from which our Parish Share is calculated.

Since the previous APCM in May 2021, we note with sadness the passing of Mrs Marjorie Tomlin, Mrs Audrey Barry, Mr Ronald Boyd and Mr John Cains

May they rest in peace

And rise in glory

The Life of the Parish

As the Parish begins a return to life after the COVID Pandemic we all realise that so much has changed: numbers and activity are well below normal, many have not returned to worship and finances have become more difficult for both individuals and Churches.

Fr Simon's personal health was a great challenge to this recovery, following a seizure as a result of his Diabetes, the loss of driving for six months and subsequent depression which meant that he was not present

for the two most important festivals of the Christian Year: Easter and Christmas. The whole parish is grateful for the support of Fr Michael Ellis, the Archdeacon Ven Nick Shutt, Fr Matt Godfrey and Fr Andy Atkins who continued the offering of the Mass throughout this time; and to the people of the Parishes, led ably by Frank Hartkopf in his Reader Ministry, Karen Griffiths as part of her Reader Training; Mrs Janet Liddicoat and Mrs Ruth Smales whose regular visits and support helped Fr Simon greatly. The contribution of the whole community to worship, whether Morning Prayer or Mass has shown the depth of commitment and I believe brought out from the storehouse treasures which many might not have thought they had in leading worship and Bible Study.

After his phased return to work, new rotas have been scheduled in agreement with the PCC which will require parishioners to check where the (and what kind of) worship is to be held this week. Everyone is encouraged to join the Parish WhatsApp Group on <https://bit.ly/BSPWhatsApp> and the weekly newsletter at <https://bit.ly/BSPSubscribe> This enables us to send information out quickly and in a low cost, low carbon way.

Bickleigh Down School The School remains an essential part of the Parish's witness and engagement. Work within the school is often unseen by the wider Parish, but its impact cannot be underestimated, not just with children but also with parents. Fr Simon has returned to the leading of Collective Worship on a Friday and celebrates the Mass each week there using the *Nursery Rhyme Mass*. Even despite his extended absence, engagement remains high and we eagerly look forward to the forthcoming SIAMS¹ inspection.

The Foundation Governors have continued to ensure the quality of education at the school, and appointed Mrs Tameka Hamilton as the new Headteacher to take the school forward, maintaining its Church School Distinctiveness and close association with the Parish. This was marked by a joyous welcome ceremony in January 2022 presided over by Bishop Nick of Plymouth where Mrs Hamilton's family, the school community and parish came together in worship to bless and anoint her for her task in the school.

Fr Simon has been in Ministry for 21 years now, and he is still due a Sabbatical. Throughout COVID Fr Simon barely had a day off, and this resulted in these extended periods of ill-health. Consequently, he will be taking leave for most of August and has instilled other practices which will seek to maintain a positive work-life balance, mental health and a proper day off (Tuesdays) on which Meetings will no longer be scheduled. Pastoral Meetings can be booked online (click on <https://bit.ly/VisitFrSimon>) and further volunteer administrative support is still required.

Summary

Looking forward, rather than backward, there are seeds being planted which with faithful and prayerful engagement can return this Parish to being a vibrant, inclusive and progressive proclamation of Jesus. The return of the Lunch Club with its Digital Hub, new groups for Craft and Games, Tea and Fellowship at the Vicarage, the restarting of the Community Market and hopefully a new Foodbank all point to fresh engagement with the wider community and living witness to Jesus Christ.

This may have been a difficult year for me, but based on the love and support the community have shown, we have much to be grateful for in these hard times and much to hope for in our discipleship following Jesus Christ, our Lord.



Fr. Simon Rundell SCP
Priest-in-Charge

¹ Statutory Inspection of Anglican and Methodist Schools – a sort of Ofsted for Church Schools looking at the Christian Distinctiveness of Ethos, RE and Collective Worship.



Independent Examiner's Report

Report to the trustees of St Edward's Parochial Church Council, Shaugh Prior

On accounts for the year ended	31 st December 2021	Charity no (if any)	An Excepted Charity
---------------------------------------	--------------------------------	----------------------------	---------------------

Set out on pages

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 3 May 2022

Name: Kathryn Brewer

Relevant professional qualification(s) or body (if any): Former Fellow of Association of Chartered Certified Accountants

Address: 25 Cliffaford Road, Plymouth, PL6 DT

St Edwards had a relatively good year in 2021. We received donations totally £2093, and fees from 4 Weddings and 3 Funerals which enabled us to pay our Common Fund in full. Overall, we were up £1414 on the year. The grass was cut. This year 2022 things are not looking great we can only budget on known income i.e. planned income which amounts to £271 per month (this does not include any collection on the plate). Our insurance is £222 per month and the electric is £50 leaving us -£1 each month. Unless something changes we are unlikely to be able to pay the Common Fund this year. The quinquennial is due this year which is another large expense.

St Edwards Financial statement for the year ended 2021

	Unrestricted Funds £	Designated funds £	Restricted funds £	TOTAL 2021 £	TOTAL 2020 £
RECEIPTS					
	Note				
Regular giving	5196	0	0	5196	3476
Other voluntary receipts	2094	900	1350	4344	1582
Income from church activities	3914	0	968	4882	997
Income from investments	5	6	80	91	182
Total income	11209	906	2398	14513	6237
PAYMENTS					
Church activities	9795	0	1560	11355	18244
Total Expenditure	9795	0	1560	11355	18244
Excess of receipts over payments	1414	906	838	3158	-12007
Transfers between funds	0			0	
RECONCILIATION OF FUNDS					
Total funds at 1 January 2021	7076	10981	15751	33808	33808
Total funds at 31 December 2021	8490	11887	16589	36966	36966
STATEMENT OF ASSETS AND LIABILITIES					
MONETARY ASSETS					
CBF Depoist Account	0	0	12934	12934	12927
CBF Depoist Account	0	11887	0	11887	10981
CBF Depoist Account	7735	0	3655	11390	8885
Bank Current account	755	0	0	755	1015
	8490	11887	16589	36966	33808
The designated fund relates to funds set aside by the PCC to meet cost of maintaing the tower and bells.					
The restricted funds relate to the Churchyard Maintenance and Building Fund (see note)					
RECEIPTS					
Regular Giving					
Tax efficient planned giving	2052	0	0	2052	1262
Income tax recovered	1340	0	0	1340	907
Collections at services	1804	0	0	1804	1307
	5196	0	0	5196	3476
Other voluntary receipts					
Grants	0	0	400	400	400
Non-recurring donations and appeals	2094	900	1023	4017	1182
	2094	900	1423	4417	1582
Income from church activities					
Statutory fees - Weddings	3535	0	0	3535	0
Funerals etc	379	0	968	1347	997

Mission/Outreach	0	0	0	0	0
	3914	0	968	4882	997
Income from investments					
Bank and CBF Deposit	5	6	7	18	182
Fund interest	5	6	7	18	182
TOTAL INCOME	11209	906	2398	14513	6237
EXPENDITURE					
Church Activities					
Common Fund	2981	0	0	2981	2812
Church running costs	768	0	1560	2328	2388
Clergy costs	120	0	0	120	55
Services	3157	0	0	3157	610
Charity/Mission	0	0	0	0	0
Maintenance	261	0	0	261	9295
Insurance	2508	0	0	2508	2603
Sundry	0	0	0	0	481
Building work re-development	0	0	0	0	0
Total Expenditure	9795	0	1560	11355	18244
Restricted Funds	At 1 January 2021	Income	Expenditure	Transfers between funds	At 31 December 2021
Building fund	12927	7	0	0	12934
Churchyard fund	24	2391	1560	0	855
Churchyard Maintenance	2800	0	0	0	2800
Total Funds	15751	2398	1560	0	16589
Designated Funds					
Tower and Bells	10981	906	0		11887



Independent Examiner's Report

Report to the trustees of St Mary's Parochial Church Council, Bickleigh

On accounts for the year ended 31st December 2021 **Charity no (if any)** An Excepted Charity

Set out on pages

Respective responsibilities of trustees and examiner The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:


- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  **Date:** 11 May 2022

Name: Kathryn Brewer

Relevant professional qualification(s) or body (if any): Former Fellow of Association of Chartered Certified Accountants

Address: 25 Clifford Road, Plymouth, PL6 DT

**BICKLEIGH PAROCHIAL CHURCH COUNCIL
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31ST DECEMBER 2021**

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	This year Total £	Last year Total £
Receipts:					
Planned giving	14,750			14,750	15,464
Collections and other giving	3,555			3,555	2,722
Income tax recovered	8,890			8,890	2,426
Donations/legacies	1,580		0	1,580	1,104
Weddings, funerals, baptisms	3,880			3,880	1,861
Church hall income	823			823	1,173
Grants and VAT recovered	1,400			1,400	3,195
Mission/outreach	55			55	0
Lunch club	0			0	1,064
Shaugh Prior PCC/RTM	665			665	834
Br Gas Refund	361			361	0
Fund raising	0			0	41
Friends of St.Mary	740			740	497
Bank interest	0		5	5	43
Total Receipts	£ 36,698	0	5	36,704	30,424
Payments:					
Common fund	19,000			19,000	4,976
Ministry - clergy expenses	2,110		769	2,879	1,928
- clergy travel costs	966			966	382
		0		0	0
Organist remuneration	2,290			2,290	2,240
Wedding/funeral expenses	0			0	0
Regular church running costs	4,090			4,090	4,562
Fabric/equipment maintenance	0	0	0	0	687
Churchyard maintenance	2,080			2,080	2,265
Church insurances	3,002			3,002	3,060
Church hall costs	1,272			1,272	996
Lunch club costs	0			0	942
Charitable/mission donations	235			235	206
Total Payments	£ 35,045	0	769	35,814	22,244
Net Receipts/(Payments)	1,654	0	-764	890	8,180
Cash funds brought forward 1st January	22,587	0	10,594	33,181	24,790
Transfers between funds	0				0
Cash funds carried forward 31st December	£ 24,240	0	9,830	34,071	32,970
Statement of Monetary Assets:					
Bank current accounts	20,377		0	20,377	19,437
Deposit accounts	3,843	0	9,831	13,674	13,717
Petty Cash	20			20	26
liabilities at year end				-165	-211
Total monetary assets	£ 24,240	0	9,831	33,906	32,969

The notes on page 2 and 3 form part of this financial statement.

Approved by the PCC meeting held on 9/4/22 and signed on its behalf by:  (Warden and Secretary))

Janet Liddicoat

Bickleigh Parochial Church Council
NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2021

1. Accounting policies

The financial statements have been prepared using the Receipts and Payments basis available to small charities and the Church of England guidance.

2. Fund accounting

Unrestricted funds may be used by the PCC for any of its ordinary purposes.

Designated funds represent unrestricted funds set aside by the PCC for specific designated purposes; they can be transferred back into general funds at the PCC's decision.

Restricted funds represent income which may be expended only on those restricted objects provided in the terms of a trust or bequest, or donations or grants received or invited for a specific purpose. These funds can only be spent on the specific purpose for which they were given. Any balance remaining unspent must be carried forward as a balance on that fund for future expenditure on that specific purpose, or returned; it cannot be absorbed into general funds.

3. Assets used for church purposes

The trustees of the church buildings and contents are the Diocese of Exeter who hold them

on trust for the purposes connected with Bickleigh PCC. For insurance purposes

the two church buildings and contents are insured for £11,590,00.00

4. Other assets and liabilities:

Unrestricted funds:-	<u>2021</u>	<u>2020</u>
Significant debtors: Gift Aid tax recoverable estimated	£3000	£3,000
Shaugh Prior PCC - contribution to ministry c	£681	£665
Significant creditors:		
Utilities, suppliers, Diocese etc. note below	£165	£211

5. Designated and Restricted Funds

A. Designated funds:

	St. Anne's <u>Repair fund</u>	Community <u>Worker Fund</u>
Opening balance	0	0
Income - designated by PCC	0	
Transfers - General and Youth Work funds	0	
	0	0
Expenditure	0	0
Closing balances	£0	£0 = £0

B. Restricted funds:	Youth Work Fund	
	<u>St. Anne's legacy fur</u>	<u>(see C below)</u>
Opening balances	2225	8369
Income	1	4
Interest		
	-----	-----
	2226	8373
Expenditure	769	0
Transfer - Community Worker Fund		
	-----	-----
Closing balances	£1457	£8373 = £9830
	-----	-----

C. The youth work fund has historically been classified as a restricted fund. The trustees have investigated the sources of the fund and this comprised two separate funds, one to engage a Youth Worker and one to build a Sunday School annex. Neither of these schemes came to fruition. In addition the sources of the funds are partly designated and partly restricted. Following continuing investigation by the trustees further designated funds have been identified and have been transferred. The restricted classification has been retained for the balance; the trustees have completed their investigation and Diocese advice is that use of these funds needs to have clear Youth element..

6. Trustees

The trustees of Bickleigh PCC assets, other than buildings, are the Church Officers and PCC members elected by the Annual Church Meeting. During the year ended 31st December 2021 £3845 was reimbursed to one trustee for expenditure properly incurred on behalf of the PCC.

7. Common Fund

Due £29852

£19000 paid

£4000 to 2020 bill

£15000 to 2021 bill

£14852 unpaid²¹

9. Diocese fees

£165 due to pay.

excl from income

APCM Reports 2022

Churchwardens' Report: S. Mary the Virgin, Bickleigh

This has been a difficult year for our communities with the lockdown which is now lifted; however, the pandemic is still a factor within our communities. Father Simon has as we all know been unwell and is hopefully on the road to recovery with the support of the Archdeacon, Father Michael, Frank Hartkopf and all the volunteers who provided readings and intercessions. This has ensured that the church has been able to provide support to our communities with the provision of services. As the church is reopened and as the lockdown lifts if anyone who would like to take a Service, they would be most welcome. Volunteers for Sidespersons, church cleaning, flower arranging, post-service teas and coffees (when permitted), silver cleaning etc. are always needed – no experience necessary. We both would like to pass on our considerable thanks to the small band who unfailingly turn up to assist at all events, but more hands are always desirable and can lighten the workload considerably.

I have not had the opportunity to review the condition of the building of St Mary's Church, but I am sure that I will be made aware of any issues. The boiler will need to be serviced again this year to ensure that it continues to work in the late autumn and winter. With the issues of last year, I am not sure if a contract was sorted or still needs to be agreed for the boiler to be serviced annually and that the contract includes emergency call outs for breakdowns.

On a personal note, as you are aware I have been diagnosed with stage three bowel cancer - there are only four stages, I have completed treatment cycles of pre-surgical radiotherapy and a three-month course of chemotherapy. The surgery to remove the tumour or what remained of it happened the end of last year. I was advised that it appears that I have had a complete radiological response; that does not mean I have been given the all clear. I am still having MRI scans and examinations for several years till the oncology team are confident that they have managed to cure me of the cancer. I hope you all can understand that this is having a toll on me so please forgive if I am being tardy in my role of Churchwarden as well as my lack of attendance at church at present as these treatments do affect the immune system and I must be careful. It is with this in mind I have submitted my resignation to Father Simon as Churchwarden for St Mary's, Safeguarding Officer and Identity Verifier for the parish.

Andy Collins

Churchwarden's Report: S. Anne, Glenholt

This has been a challenging year. The church has been open with guidance regarding Covid observed, there has been a time of continued mask wearing, social distancing and limited use of Church facilities. Hall hiring at St Anne's has resumed with regular exercise classes, monthly Ladies group, a new Friends of Bickleigh Parish monthly talk and the restart of lunch club, with many thanks to Wendy for making this happen

During Fr Simon's two periods of sick leave services continued with the help of the Archdeacon, Fr Michael, Fr Matt and Frank, and also members of the congregation. Latterly it was decided to offer a service at either St Mary's or St Anne's each Sunday which I feel has had a positive impact by increasing congregation numbers at services and creating a greater sense of community. I would like to thank Peter and Grace for facilitating the IT at services and the time they have spent in preparation; it is greatly appreciated; also, our thanks to Karen for live-streaming some services.

Both St Mary's and St Anne's are due for a Quinquennial inspection this year which will identify any structural building issues. I am very grateful to Tom Shipp who has performed a very robust risk assessment at St Anne's which has highlighted some issues and is to be distributed to the PCC for consideration.

Last summer a wildflower garden was planted in the grassed area at the back of St Anne's. Grace planned and consulted with the congregation before work started. Thanks to Grace, Peter, Val, Sue, Penny, Rachel and Lee for their contribution. A bench is now in situ in memory of Jean Elwood and Marjorie Tomlinson. It

will be a beautiful, peaceful space for the community to enjoy. Our thanks too to our neighbours John and Jill for mowing the lawn and planting an apple tree to replace the ugly-looking privet in the front garden.

Thank you to Janet and Mark for all their hard work and dedication to the Parish and support they have given me as Church Warden. I really have appreciated it

Andy and I are stepping down as Church Wardens. I would like to thank Andy for his service in this role, and wish him well.

Welcome back to Fr Simon. There will be future challenges to face. I pray that we will work together to support each other with a shared vision as a faith community.

Ruth Smales

Churchwarden's Report: S. Edward, Shaugh Prior

As everyone is well aware, 2021 was a difficult year for all of our churches, with St Edward's being no exception. Services were severely curtailed throughout the period, only becoming re-established on a regular basis, after the year-end. Only the sterling efforts and continued faith of our very limited congregation enabled the church to continue to function as a place of (occasional) worship, peace and prayer. Throughout the period, we were, however, able to maintain the building fabric, supported by members of the regular cleaning rota (to whom we are most grateful), which ensured a safe and "sanitised" environment as laid down by Government Guidelines. Thanks to everyone who has helped with this regular cleaning of the church. It is a big job for a small team, not all of whom are churchgoers.

The general condition of St Edward's remains satisfactory under the circumstances, taking into account how little used it has been until recently. Notwithstanding another wet winter, remedial action taken within the Tower has largely eliminated the regular water ingress on the floor of the Tower and down the large glass partition. Because of the underground water flow, which is obviously very difficult to control, there was occasional surface water to the rear of the church and areas in front of the Altar and side chapel, however ingress has been kept to a minimum. The walls to either side of the altar and the wall either side of the stained glass windows do need attention and will require a coat of Limewash in the near future. There is also a small hole in the roof near to the organ that will need repairing as it is big enough to allow birds access to the interior of the church. The population of jackdaws has also seemed to increase during the year and their nests, particularly adjacent to the drainage downpipes is an issue.

Keeping the gutters and gullies free from other debris/leaves is ongoing. However, much of the guttering is difficult to access without commissioning professional contractors, (which we cannot currently afford). We will undoubtedly have essential repairs to make as part of the Quinquennial Inspection which is due in the current year.

The successful completion of remedial work to the brackets holding the main bells (mentioned in my last report) has been largely academic as the number of times the bells have been rung over the past 15 months or so has been very few which is a great shame. That said, I have been in regular contact with Ryan Trout and his team and I know that Ryan is keen to re-establish regular bell-ringing. To this end he continues to actively seek further financial support to help towards the construction of the planned mezzanine "bell-ringing" floor in the Tower which we remain ever hopeful of completing. Ryan and his colleagues have also put in a lot of work clearing and repairing the existing platform in the tower.

The general operating costs of keeping the church open (electricity, insurance, grass cutting, church supplies, etc.) continue to be a concern, not least the ongoing maintenance of the churchyard which would not have been possible this year except for generous individual donations by members of the congregation. We have very little in the Churchyard Fund. Having received £400 from Shaugh Prior Parish Council last September, we have again applied for a donation to be put towards the cost of cutting the grass in the Churchyard. The Treasurer will outline the current state of the Churchyard Account in her Report but suffice to say that we

will not be in a position to continue employing “Clean-Cut” without additional funds/donations. We MUST therefore organise a number of fund-raising events throughout the rest of the year to help contribute to the costs.

Once again I would like to take this opportunity to thank Heather Harvey, our “resident” organist at St Edward’s for her continued support, and for her “stewardship” of the Church organ which remains in very good condition given its limited use over the past twelve months.

With regard to ongoing attendance at St Edward’s, we managed to pay our Common Fund in full last year. However, with the current parlous state of the Church finances, this is looking very difficult to replicate in the current year. The number of regular churchgoers has, sadly, fallen again. We have a “hardcore” of between 8 and 10 parishioners who attend regularly. Following the recommencement of “physical” services”, we have been very fortunate to have had Fr. Michael Ellis taking a number of Eucharist Services, supplementing Fr. Simon. We have also enjoyed the welcome support of Frank Hartkopf as Reader, to help with Morning Prayer services. Whilst the pandemic has taken its obvious toll on wedding and funeral services, we have had a couple of weddings scheduled at St Edwards during the past year with hopefully another one at least planned for later in the year. We also anticipate that funeral/memorial services will resume and whilst the income they generate is much needed, we are obviously very conscious of the solemnity of these services.

I have informed Fr. Simon that I am putting myself forward for re-election at the Annual Meeting for the coming year. It will be my 8th year as churchwarden and with continuing (and increasing) work and family commitments, sadly I intend it to be my last term. I sincerely hope that, if elected, my final report will reflect an improved financial position, strong and secure church fabric, successful fund-raising activities and a growing congregation.

Paul Vann

The Friends of Bickleigh Parish (FoBP)

This report is fairly short as we haven’t been able to host as many fundraising events as we would have liked due to the coronavirus pandemic. I took over as Chairman from Alan Hawking in October 2021. We have decided since to rename the Friends of St. Mary’s to Friends of Bickleigh Parish. This means that we now support all three churches within our Parish – ie St. Anne’s and St. Cecilia’s, as well as St Mary’s.

We have begun to arrange a programme of Friday afternoon talks, to take place at St. Anne’s, under the title of “**Community Talk**” as they are intended not solely for church members. The first of these was on Friday March 4th, and was given by David Curry, the volunteer Diocesan Adviser for the Environment. His title was “Living gardens, living churchyards” - particularly relevant to St. Anne’s, with the recent planting of the wildflower garden there. In April Maureen Courtier spoke about her life and career as a nurse and in May we had a talk about CrossRhythms – the Christian community radio station for Plymouth.

As socialising will become easier and feel safer, we have more events planned. The return of the Glenholt Community Market at St. Anne’s is planned for the beginning of July 2022.

Our grateful thanks to Jo and Chris Carpenter who organised our first event of this year. The planned Ceilidh and Burns Night Supper (which was to have been a “live” event) was cleverly converted to a “**Takeaway Burns Supper**” which was marvellously managed and beautifully presented. Several people who do not like haggis (and/or in some cases, whisky!) kindly sent donations. £280 was raised for the Friends, which is absolutely fantastic!

Finally, I would also like to extend my thanks to our Committee members for their involvement and support, and particularly to Janet Liddicoat for all her time and work as Committee secretary, and to all members who did partake in our events this year, or made special donations. Also, grateful thanks to Mark Lindo, our treasurer.

We are always seeking new members – an adult annual membership costs only £20 and will help our ever-increasing church costs.

Frank Hartkopf

Glenholt Wednesday Evening Bible Study Group

It was such a blessing and support to be able to continue running our Bible study group on zoom throughout the continuing lockdown restrictions in the first half of 2021, and we maintained a core group of 6 to 8 attendees most weeks. Father Simon guided us through the complexities of the book of Revelation until the summer break.

When restrictions were lifted, and the majority of the group felt safe, we returned to meeting in person in September 2021, with the option of zoom for anyone away from home or still shielding. Since then the group has participated in the following bible studies:

The Long Road to Heaven – based on the file ‘The Way’ and exploring the Christian understanding of salvation.

Eat, Pray, Share – a DVD led study to help gain a deeper understanding of the Last Supper and its importance and significance in our daily lives. This course supplied us with daily bible readings which was well received.

Surprised by Generosity – this 7 week Lent course provided by the Exeter Diocese looked at God’s generosity to us and our call to live generously in return. It was based on the Gospel of Luke and featured video reflections and interviews.

The Lent course was held at St Anne’s Church and resulted in an increase in numbers, so in order to build on this widening participation, we plan to continue hosting the group at St Anne’s for the next bible study, based on the musical ‘The Greatest Showman’, which started on 11th May.

ps If any other groups or individuals would like to follow any of the studies mentioned above, please contact either Sue or Grace and we would be happy to share the DVD/study guide resources.

Grace Hooper/Sue Cannon

Music Report

It is with the introduction of the Covid vaccine I can thankfully say music in the Church and congregation has been gradually getting back to normal in the last quarter, albeit with masks for the greater part. Christmas 2021 allowed a full complement of Services led by the Choir. We even volunteered to sing for the Woolwell Community this year which involved the turning on of the Christmas lights; a fun Community event, with the excitement for children that Christmas brings.

I recall Candlemas Mass was a small affair where the only attendees were the choir (and a husband), but I must say ‘sometimes’ less means more and it gives time for reflection and prayer.

The highlight I feel must be the Welcoming Service for Mrs Hamilton, the new Head of Bickleigh Down Primary School, with The Rt. Revd Nick McKinnel, Bishop of Plymouth and Fr. Simon officiating, in which we as a Choir were challenged to sing the new Headteacher’s selection of music which included *Let us Build a house, In Christ alone my hope is found, I can’t take a heart that is broken, In my wrestling and in my doubts*. This was a very uplifting Service which brought a large number of people together in faith.

Easter Sunday this year brought with it a full congregation and bright sunshine all around. For my final service the choir sang ‘Now the Green Blade Riseth’ and Fr. Michael Ellis gave us a memorable service. I would like to

say special thanks to Fr. Michael and his wife Ulla who made this day special, including a delicious homemade cake.

A big thank you to Fr. Simon and everyone in the Parish of Bickleigh for my time with you and the support you have given me, particularly those Choir members who have been there and who I have very much enjoyed making music with. Thank you.

Sarah Gard

Lunch club

We were delighted to resume our lunch club on May 3rd. Having had a meeting with our wonderful team of helpers, we distributed notes to all our previous lunch club members telling them we were ready to start again.

Sadly we have lost many of our members, but it was lovely to welcome 21 at our first lunch with many more planning to re-join us. All who attended were thrilled to be back for food and fellowship.

Wendy Round

St. Anne's Ladies Group

In October 2021 after restrictions were lifted the Group were able to meet. A tea was enjoyed by 25 ladies at the Woolwell centre.

It was agreed to restart the group at St Anne's church on the 4th Wednesday of each month at 2.15pm. We had a raffle to raise some funds. A donation was later made to the wildflower garden.

An account at Skipton Building society has been opened and funds from the original account transferred in.

Our meetings in Nov, Dec 2021 were enjoyed by those attending.

2022 Jan, Feb and March meetings went ahead with tea and biscuits being served, also a raffle.

At the March Meeting a lady from the "BOX" came along and gave a slide show. We are planning a party for the Queen's Jubilee.

I will add my thanks to everyone for keeping this facility open. A much-needed venue in these very uncertain times.

Penny Blake

END OF REPORTS